

**The Cities Alliance
Executive Committee Meeting, 25-26 October 2010
AGENDA**

**Venue: UNEP Paris Office
15, rue de Milan, Paris Cedex 09, Paris 75441, FRANCE**

MONDAY, 25 OCTOBER 2010		
12h00	<i>Tea/ Coffee</i>	<i>Venue: Top Floor Meeting Room</i>
13h00 –13h30	Opening and Welcome <ul style="list-style-type: none"> ➤ Khalida Bouzar, UNEP Deputy -Director, Division of Technology, Industry and Economics (DTIE) ➤ Elisabeth Gateau, UCLG Secretary General and EXCO Chairperson ➤ William Cobbett, Manager Cities Alliance 	
13h30 – 14h30	Charter Presentation <i>William Cobbett, Secretariat</i>	<i>Secretariat: William Cobbett/ Kevin Milroy (Handouts: Charter)</i>
14h30 – 15h30	Member Discussion	
15h30 – 16h00	<i>Tea/ Coffee break</i>	
16h00 – 17h30	Member Charter Discussion continued	<i>Chair: Elisabeth Gateau</i>
17h30 – 18h00	Summary of Decisions and Conclusion	
20h00	Dinner Hosted by the Secretariat	<i>TBC</i>
TUESDAY, 26 OCTOBER 2010		
08h30 -09h00	<i>Tea/ Coffee</i>	
09h00-09h30	Summary of 25 October discussion	<i>Chair: Elisabeth Gateau</i>
09h30-11h00	Member Charter Discussion continued	
11h00-11h30	<i>Tea/ Coffee Break</i>	
11h30-12h30	Adopting of EXCO Recommendations to the CG on the Cities Alliance Charter	
12h30 –14h00	<i>Lunch</i>	
14h00 – 15h00	Preparations for the CG Meeting: Mexico City November <ul style="list-style-type: none"> ➤ EXCO meeting 15th November ➤ Cities Alliance role in UCLG World Congress 	<i>Secretariat</i>
15h00-15h30	Secretariat Staffing Update <i>William Cobbett, Secretariat</i>	<i>Secretariat: William Cobbett (Handouts: Staffing Update)</i>
15h30 – 16h00	Any other business and Concluding statements	