

Executive Committee Meeting, 11-13 March 2011

AGENDA

Venue: La Palm Royal Beach Hotel, No. 1 La Bypass, PO Box OS 3000, Accra, GHANA, Tel: 233 233 217 71700

MONDAY, 11 JULY 2011			
08h30 - 09h00	Welcome Coffee/Tea	Venue: Kundum Room	
09h00 – 09h30	Item 1: Opening and Welcome/Adoption of Agenda > UCLG, EXCO Chairperson > William Cobbett, Manager	Handouts: 3, 4 & 5 Agenda, Participant List, March 2011 Meeting Report	
09h30 – 11h00	Item 2: Cities Alliance Business Matters William Cobbett and Kevin Milroy, Secretariat ➤ Grant Facility Options ➤ Review of FY11 Financial Report and FY12 Secretariat Budget	Handouts: 6 & 7 Grant Facility Options Paper, FY11 Financial Report and Draft FY12 Secretariat Budget	
11h00 – 11h30	Coffee/Tea Break		
11h30 - 12h30	Item 3: Cities Alliance Business Plan William Cobbett and Kevin Milroy, Secretariat > Status and Overview of the Planning Process	Handouts: 8 Draft Business Plan 2012- 2014	
12h30 – 14h00	Lunch	Venue: Continental Restaurant	
14h00 – 15h30	Item 3: Cities Alliance Business Plan continued William Cobbett and Kevin Milroy, Secretariat Strategic Choices Across Business Lines Country Programmes Fifth Country Programme Selection Catalytic Fund (CATF) Knowledge Resources/Joint Work Programmes Resource Mobilisation and Fundraising	Handouts: 9 – 13 CPP Progress Report, CPP Concept Note, CPP Fifth Country Selection Memo, CATF Update, JWP Summary	
15h30 – 16h00	Coffee/Tea Break		

16h00 – 17h00	Item 4: Cities Alliance Partnership Matters William Cobbett and Kevin Milroy, Secretariat Charter Update Membership Issues Secretariat Staffing Update Member Representation at CA Meetings Next EXCO Meeting and Consultative Group Meeting MENA: Member Responses UN-Habitat Corporate Update Update on the Independent Evaluation 2011 Anders Richelsen, Sr. Project Manager, COWI A/S Any other business	Handouts: 14 – 18 Charter, Independent Evaluation 2011 TOR, Staffing Update, Site Visit Programme, Ghana Urban Forum Programme
17h00 – 17h30	Closing Remarks UCLG, EXCO Chairperson	
19h00	Group Dinner	Venue: Ghanaian Village Restaurant