

SECTION 2

# Cities Alliance Organisation





Poor neighbourhood built on a hill in Mexico City, Mexico

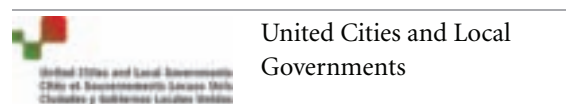
Each of the three legs of Cities Alliance—the Consultative Group, the Executive Committee, and the Secretariat—retained their fundamental responsibilities during the period under the review. At the same time, they each adopted new roles that reflected the changes associated with the organisation’s transitional process.

The Consultative Group—the Cities Alliance’s board of directors—retained responsibility for setting the Alliance’s long-term strategy, approving its annual work programme and budget, and reviewing its achievements. In addition, the annual Consulta-

tive Group meeting, held in Mumbai in January 2010, became the platform for discussion of fundamental changes to the Cities Alliance, beginning with discussions on a revision of the Cities Alliance Charter (the constitutional document governing operations), which were still ongoing at time of this report. The Mumbai Consultative Group meeting also saw the confirmation of the exit of three members—Japan, Canada, and the Asian Development Bank—and the admission of Habitat for Humanity International (HFHI) as the newest member of Cities Alliance.

## Consultative Group Members as of June 2010 comprised:

### LOCAL AUTHORITIES:



United Cities and Local Governments  
 Cities et Gouvernements Locaux Unis  
 Ciudades y Gobiernos Locales Unidos



Metropolis

### INTERNATIONAL NGOS:

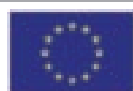


Shack/Slum Dwellers  
 International



Habitat For Humanity  
 International

### MULTILATERAL ORGANISATIONS:



The European Union



UNEP



UN-Habitat



The World Bank

### GOVERNMENTS:



Australia



Norway



Brazil



Philippines



Chile



South Africa



Ethiopia



Spain



France



Sweden



Germany



United Kingdom



Italy



United States



Nigeria

### The Executive Committee

Discussions at the Mumbai meetings also focused on strengthening the Executive Committee (EXCO) to better position it to provide the Secretariat with necessary guidance on its work programme. Recommendations were made to make the Executive Committee fully accountable to the Consultative Group, while the Secretariat would be primarily accountable to the Consultative Group through EXCO. The Executive Committee would also give the Secretariat the opportunity to consult with members and subcommittees of EXCO on fund raising, operations, country selection, and strategic issues.

### The Cities Alliance Secretariat

Staff movements in the Secretariat included the coming on board of Federico Silva, who joined the Secretariat as a Junior Professional Officer

sponsored by the government of Italy, and Jean-Christophe Adrian, who left to assume a new position as Coordinator of UN-Habitat's response to the devastating earthquake in Haiti. A major change to the overall structure of the Secretariat also reflected Cities Alliance's move towards a new business model. The Secretariat was divided into four main team units, all under the direction of the Programme Manager:

- ✺ Partnership Operations;
- ✺ Programme Administration;
- ✺ Global Programme Operations; and,
- ✺ Country Programme Operations.

To delegate responsibility and enhance efficiency, staff were assigned to one or more of the four teams units, each of which is led by a Team Leader responsible for establishing and following a well-defined work programme and budget (see table on the following page).



Cities Alliance team meeting with the Ghana Country programme team in Accra

WORK UNIT	RESPONSIBILITIES	STAFF
<b>Partnership Operations</b>	<ul style="list-style-type: none"> <li>:: Secretariat management</li> <li>:: Member relations and resource mobilisation</li> <li>:: Governance support, Consultative Group and Executive Committee</li> <li>:: Outreach and representation</li> <li>:: Human resources administration</li> <li>:: Office administration</li> </ul>	<ul style="list-style-type: none"> <li>:: William Cobbett – <i>Programme Manager</i>, Team Leader</li> <li>:: Kevin Milroy – <i>Deputy Programme Manager</i></li> <li>:: Susanna Henderson – <i>Senior Programme Assistant</i></li> <li>:: Neelam Tuteja – <i>Programme Assistant</i></li> </ul>
<b>Programme Administration</b>	<ul style="list-style-type: none"> <li>:: Financial administration (financial reporting, budgeting, etc.)</li> <li>:: Resource management</li> <li>:: Grant administration (FM, procurement, grant agreements, etc.)</li> <li>:: Information management</li> </ul>	<ul style="list-style-type: none"> <li>:: Phyllis Kibui – <i>Programme Coordinator</i> – Team Leader</li> <li>:: Madhavan Balachandran – <i>Financial Management Specialist</i></li> <li>:: Oksana Mushtatenko – <i>Resource Management Analyst</i></li> <li>:: Viorica Revutchi – <i>Programme Assistant</i></li> <li>:: Regianne Henriette Bertolassi – <i>Programme Assistant</i></li> <li>:: Erika Puspa – <i>Information Management Analyst</i></li> <li>:: Rodolfo Gaspar – <i>Information Management Assistant</i></li> </ul>
<b>Global Programme Operations</b>	<ul style="list-style-type: none"> <li>:: Catalytic Fund</li> <li>:: Knowledge and learning</li> <li>:: Communications and advocacy</li> <li>:: Special projects (for example, Financing of African Cities)</li> <li>:: Monitoring and results reporting</li> <li>:: Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>:: Gunter Meinert – <i>Senior Urban Specialist</i> – Team Leader</li> <li>:: Chii Akporji – <i>Communications Officer</i></li> <li>:: Federico Silva – <i>Junior Professional Officer</i></li> <li>:: Alex Ricardo Jimenez – <i>Research Analyst</i></li> <li>:: Juliet Bunch – <i>Web Editor</i></li> <li>:: Iraj Hettiarachchi – <i>Short-Term Temporary – Communications</i></li> <li>:: Thierry Paulais – <i>Senior Urban Finance Specialist – Special Project on Financing for African Cities</i></li> </ul>
<b>Country Programmes Operations</b>	<ul style="list-style-type: none"> <li>:: Country Programmes for low-income countries</li> <li>:: Land, Services, and Citizenship programme</li> <li>:: MIC programmes (Brazil, Philippines, India, South Africa, Chile)</li> </ul>	<ul style="list-style-type: none"> <li>:: Julian Baskin – <i>Senior Urban Specialist</i> – Team Leader</li> <li>:: Andrea Merrick – <i>Urban Specialist</i></li> <li>:: Andrea Zeman – <i>Urban Specialist</i></li> <li>:: Celine D’Cruz – <i>Urban Specialist</i></li> <li>:: Hilde Refstie – <i>Research Analyst</i></li> <li>:: Dhiraj Ajay Suri – <i>Regional Advisor</i> – South Asia</li> <li>:: Tewodros Tigabu – <i>Regional Advisor</i> – East and Central Africa</li> <li>:: Mamadou Diagne – <i>Regional Advisor</i> – West Africa</li> <li>:: Adele Hosken – <i>Regional Advisor</i> – Southern Africa</li> <li>:: Anaclaudia Rossbach – <i>Regional Advisor</i> – Brazil</li> <li>:: Mariana Kara Jose – <i>Research Analyst</i></li> </ul>