

Consultative Group Meeting
Hanoi, Vietnam
1 -2 November 2012

Support Document: EXCO Membership Overview and TOR

Background:

The membership and responsibilities of the Executive Committee were updated as part of the revisions to the CA Charter made at the October 2010 meeting of the Consultative Group in Mexico City. The Charter gives the CG responsibility for appointing the rotating members of EXCO. See the following briefing note for membership and TOR for EXCO.

At the November 2011 CG meeting in Maputo, France, SDI and AusAID were nominated to replace Germany, Chile and UNEP on EXCO. AusAID subsequently was not able to accept the nomination.

No nomination was made to replace South Africa as a Developing Country representative. The Philippines was subsequently approached about serving on EXCO, and agreed.

Norway's term on EXCO is expiring after the November 2012 meeting of EXCO.

Recommended Action:

1. Member Rotation: Appoint replacement for Norway as External Support Country representative, for 2013-2015 term.
2. Confirm Philippines as replacement for South Africa as Developing Country representative, 2012-2014 term.
3. Member replacement: Appoint replacement for AusAID to complete 2012-2014 term (drawn from full membership).

**Cities Alliance
Consultative Group Meeting
2 November 2012
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PARTNERSHIP MATTERS

The following background information pertains to the Partnership Matters agenda item for the CG meeting.

New Executive Committee Member Appointments

The Executive Committee was established during the November 2007 meeting of the CG in Manila. The membership of EXCO during 2012 has consisted of:

PERMANENT MEMBERS: UCLG (Chair)
UN-Habitat
World Bank

ROTATING MEMBERS:

External Support Countries/Agencies: France, 2012- 2014
Norway, 2010 – 2012 (to be replaced)

Developing Country: Philippines, 2012 – 2014 (to be confirmed)

Appointed from full Membership: SDI, 2012 - 2014
To be filled, 2012 - 2014

EX-OFFICIO MEMBER: Manager of the Secretariat

Norway is scheduled to rotate off the Committee, under the rules governing EXCO as stipulated by the Charter, 2011.

Previous rotating members of EXCO and its predecessor body, the Steering Committee: Netherlands (2001), United Kingdom (2001-2002), Germany (2002-2003), United States (2003-2004), Sweden (2004-2005), Japan (2005-2006), Norway (2006-2008), Brazil (2006-2008), Asian Development Bank (2007-2008), Nigeria (2007-2008), France (2007-2009), Germany (2009-2011), Chile, (2009-2011), UNEP, (2009-2011), South Africa, (2009-2011)

TOR of the Executive Committee, as per the 2011 Cities Alliance Charter:

1. The primary functions of EXCO
 - a) Provide guidance to the Secretariat on matters of policy and strategy;
 - b) Approve the Business Plan, annual work plan and budget of the Cities Alliance, including that of the Secretariat and the Policy Advisory Forum, subject to ratification by the CG;
 - c) Monitor progress and make recommendations to the CG;
 - d) Participate in the selection of the Manager of the Secretariat;
 - e) Approve any operating manuals produced by the Secretariat;
 - f) Select countries for country programmes;
 - g) Nominate the Chairperson of the Policy Advisory Forum for CG appointment;
 - h) Respond to requests from the CG; and
 - i) Consider applications for membership and make recommendations to the Consultative Group.

2. Composition of the EXCO

EXCO comprises three permanent members, five rotating members, and one ex-officio member.

 - Permanent Members:
 - UCLG (Chair)
 - UN-Habitat
 - The World Bank;
 - Rotating Members:
 - Two representatives from external support countries/agencies;
 - One developing country representative; and
 - Two other members, elected by the CG
 - Ex-officio Member:
 - The Manager of the Cities Alliance Secretariat

3. The Chairperson of the EXCO may invite the Chairperson of the PAF to participate in the discussions of the EXCO as an Observer.

4. Permanent Members and Rotating Members are decision making, and the Ex-Officio Member and Observer are non-decision making.

5. Rotating members are selected by the CG for three year terms, appointed on a staggered basis.

6. The UCLG representative acts as the Chairperson of the EXCO. If, for any reason, the UCLG representative is not available, the EXCO members will elect a Chairperson for that meeting.