

Executive Committee Meeting
Kampala, Uganda
6 June 2012

Agenda Item No. 1: Opening and Welcome
Support Document: November 2011 EXCO Meeting Report

Background:

The Meeting Report from EXCO's November 6, 2011 meeting in Maputo has been cleared by the EXCO Chair.

Recommended Actions:

- Approve the November 2011 EXCO Meeting Report.

Cities Alliance

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Cities Alliance Executive Committee Meeting

6 November 2011

Maputo, Mozambique

Meeting Report

Key Decisions and/or Follow-up Actions:

- Preliminary recommendations made to COWI A/S on presentation of draft findings and recommendations, for follow up.
- Comments provided to Secretariat on revised draft Business Plan, for follow up.
- The minor edits made to Charter during January-February 2011 by World Bank legal were endorsed. Consideration of additional edits on adoption/amendment of Charter and decision-making were deferred to 2012.
- EXCO decided to recommend the theme of *Youth and the City* for the 2012 Catalytic Fund.

Meeting Summary

Attendance:

Executive Committee: Linden, Baehring (German Cooperation); Berg (Norway); Saiz (Chair) (UCLG), Meeuwissen (UN-Habitat); Allaoua (World Bank); Cobbett (Ex-Officio) (Secretariat)

Regrets: Chile, South Africa and UNEP

Observer: Ms. Clare Short (Chair, Policy Advisory Forum); Lall (World Bank)

Presenter: Mr. Anders Richelsen (COWI A/S)

Secretariat: Akporji, Henderson, Milroy and Silva

Venue: Hotel Avenida, Maputo, Mozambique

See Annex I for Final Meeting Agenda

Item 1: Opening and Welcome/Adoption of Agenda/Clearance of Previous Meeting Report

- a. Members asked to include in Agenda an update on the Small Grants Working Group of the World Bank, the situation with the Bank's Development Grant Facility (DGF), and an update on the CA Membership in terms of membership fee arrears.
- b. No additions/comments were made to the July 2011 EXCO report. The report was approved.

Item 2: Independent Evaluation 2011 by COWI A/S

The evaluation team leader from COWI A/S presented the draft findings and recommendations from the IE, as preparation for presentation to the full Consultative Group. Members made

comments to COWI about the presentation itself, as well as comments on gaps in the findings and recommendations to be taken into consideration for the final report.

- a. Overall, Members agreed that it was too early for another independent evaluation based on the timing of the adoption of the new Charter (November 2010) and the new business model, but recognized that the IE was needed during 2011 to meet World Bank Development Grant Facility requirements.
- b. Members suggested to COWI that its presentation should better distinguish findings that relate more to old issues (such as WB capture) and previous business model, with findings related to the reforms of the CA over the past few years; and, better reflect/include/capture the spirit of the new Charter and business model's innovative way of trying to work as an inclusive partnership that is striving to move away from the old donor-recipient model.
- c. In preparing the final evaluation report, Members requested COWI to:
 - i. Better reflect the CA's place in international development architecture (including its new Country Programmes product line) in context of the scope of the challenge of rapid urbanization and the failure of donor and developing countries to deal with it;
 - ii. Examine the impact of the CA on bringing improved coherence of effort and better leverage among CA members, particularly of WB and UN-Habitat;
 - iii. To probe any early results from new business model, provide advice to the Cities Alliance on any pitfalls that it sees with the new business model; and,
 - iv. Examine whether progress is being made to address the issues and concerns that have been raised by Members over the past few years.
- d. Members acknowledged that the criticism voiced by COWI such as the weaknesses of the Alliance to fully implement Communications and Advocacy, Knowledge and Learning, and Monitoring and Evaluation are valid and should be taken seriously by the membership, which should respond to these findings and recommendations. The Secretariat also agreed with these comments.
- e. COWI A/S agreed to make revisions to the presentation for the CG meeting on 8 November 2011, and to take the other comments into consideration in preparing the final report.

Item 3: Cities Alliance Draft Business Plan

The Secretariat manager made a short presentation on the revisions made to the Business Plan from the version reviewed by EXCO at its July 2011 meeting, in preparation for its presentation to the full CG membership on 8 November 2011. Overall, Members thought that significant improvement had been made from the previous version. Additional comments were made to inform the next update of the BP, including:

- a. Include language in the business plan to better capture the shift in and the attributes of the new business model, and to address the dimension of innovation -- things that can be tried in the CA that cannot be tried elsewhere.
- b. Members noted that there is significant room to improve the indicators, but also appreciated the baseline and scaling up sections, which can be used for fund raising.
- c. Members would like to caution the Secretariat from becoming too narrowly focused when thinking of CA as a platform for investment.

Item 4: Cities Alliance Business and Partnership Matters Charter

Members were asked to give a final review of edits that had been made to Charter subsequent to the 2010 CG meeting in Mexico City, based on feedback from World Bank legal department. These edits had been submitted to EXCO at its previous 2011 meetings. In addition, Members were asked to review two other edits proposed by WB legal just prior to the Maputo meetings – on adoption/amendment of Charter and on decision-making.

- a. Members expressed no objection to the edits made earlier in the year, which did not make any substantive changes to the Charter approved in Mexico City.
- b. Members decided that they had not had enough time to fully consider the edits received just prior to the meeting, but it was noted that these changes were not necessary to make at this time. EXCO would consider these edits during 2012 meetings.

Catalytic Fund Theme selection

The Secretariat made a short presentation about changes made for the 2012 Catalytic Fund, based on recommendations endorsed by EXCO at its July 2011 meeting, and presented four themes to EXCO/CG to consider for the 2012 call for proposals.

- a. Support for each of the themes was expressed by Members, as well as overall support for the thematic approach.
- b. Members decided they should make a recommendation to the CG on a theme, considering the tight agenda for the CG meeting.
- c. Members prioritized their preference of the themes, with the theme *Youth and the city: challenges of and visions for demographic change*, receiving the most support. The theme of *Adaptive strategies for resilient communities: Local adaption strategies and disaster risk prevention in slums*, receiving the second most support.
- d. EXCO will recommend Youth and the city: challenges of and visions for demographic changes to the CG as the theme for the next Catalytic Fund call for proposals.

Other business:

The agenda was amended due to time constraints. The following topics were not discussed:

- a. Update on FY12 Budget,
- b. Approval of Country Programme work processes,
- c. Additional business items: update on small grants, DGF and membership issues.

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FINAL AGENDA

Venue: Hotel Avenida, Avenida Julis Nyerere, 627, Maputo, 3236, Tel: 258-21-484-400

SUNDAY, 6 November 2011		
18h00	Welcome Coffee/Tea (<i>light snacks</i>)	Room: Maputo II
18h00 – 18h15	Item 1: Opening and Welcome <i>Emilia Saiz, UCLG and Chairperson</i> <i>William Cobbett, Manager, Cities Alliance</i> <ul style="list-style-type: none"> ➤ Approval of meeting report - July 2011, Accra ➤ Approval of agenda 	Handouts: 1-Agenda, 2-July 2011 Meeting Report
18h15 – 20h00	Item 2: Independent Evaluation 2011 <i>Anders Richelsen, COWI A/S (Team Leader)</i> <ul style="list-style-type: none"> ➤ Presentation and discussion of draft Findings & Recommendations 	Handouts: 3-Independent Evaluation Inception Report
20h00 - 20h30	Item 3: Cities Alliance Business Plan <i>William Cobbett, Secretariat</i> <ul style="list-style-type: none"> ➤ Overview and discussion on main changes made to draft BP ➤ EXCO guidance on Communications and Advocacy objectives and work programme for FY12-FY14 ➤ Plans for guiding discussion of BP with full CG 	Handouts: 4-Draft Business Plan 2012-2014
20h30 – 21h15	Item 4: Cities Alliance Business and Partnership Matters <i>William Cobbett and Kevin Milroy, Secretariat</i> <ul style="list-style-type: none"> ➤ Charter – confirmation of final version ➤ Review of Catalytic Fund Themes 	Handouts: 5-Charter, tracked changes from WB Legal edits;8-Catalytic Fund Report
21h15 – 21h30	Closing Remarks <i>Emilia Saiz, UCLG and Chairperson</i>	
21h30	Group Dinner	Venue: Avenida Hotel Restuarant